



APPLICATION FOR EMPLOYMENT

Evergreen Real Estate Group, LLC is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, ancestry, age, disability, veteran status, sexual orientation, marital status, military discharge status, or source of income, or any other status protected under local, state or federal laws.

PERSONAL DATA

(PLEASE PRINT IN INK)

NAME LAST	FIRST	M.I.	DATE
ADDRESS APARTMENT/UNIT#	CITY	COUNTY	STATE ZIP
CONTACT PHONE NUMBER:	EMAIL ADDRESS (REQUIRED):	SOCIAL SECURITY NO.:	
POSITION OR JOB TITLE	PROPERTY LOCATION	Do you possess a valid Driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Class _____ State _____	
ARE YOU LEGALLY ELIGIBLE TO WORK IN THE UNITED STATES? (PROOF OF ELIGIBILITY WILL BE REQUIRED UPON OFFER OF EMPLOYMENT) YES <input type="checkbox"/> NO <input type="checkbox"/>	ARE YOU OVER THE AGE OF 18 YEARS? (IF NO, YOU MAY BE REQUIRED TO PROVIDE 90 AUTHORIZATION) YES <input type="checkbox"/> NO <input type="checkbox"/>	HOW DID YOU HEAR ABOUT THIS POSITION? _____	
HAVE YOU EVER BEEN FIRED OR ASKED TO RESIGN FROM A JOB? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, EXPLAIN _____			
HAVE YOU EVER APPLIED TO EVERGREEN REAL ESTATE SERVICES, LLC BEFORE? YES <input type="checkbox"/> NO <input type="checkbox"/> IF SO, WHEN? _____			
HAVE YOU EVER WORKED FOR EVERGREEN REAL ESTATE SERVICES, LLC BEFORE? YES <input type="checkbox"/> NO <input type="checkbox"/> IF SO, WHEN? _____			
DO YOU HAVE (WHETHER BY BLOOD OR ADOPTION) ANY SPOUSE, PARENT, CHILD, BROTHER, SISTER, AUNT, UNCLE, NIECE, NEPHEW, GRANDPARENT, GRANDCHILD, SON-IN-LAW, DAUGHTER-IN-LAW, MOTHER-IN-LAW, FATHER-IN-LAW, STEPFATHER, STEPMOTHER, STEPSON, STEPDAUGHTER, STEPBROTHER, STEPSISTER, HALF-BROTHER OR HALF-SISTER THAT CURRENTLY WORKS FOR EVERGREEN REAL ESTATE SERVICES LLC? YES <input type="checkbox"/> NO <input type="checkbox"/>		IF SO, PLEASE IDENTIFY THAT PERSON'S NAME, WORK LOCATION (IF APPLICABLE) AND POSITION: _____	
ON WHAT DATE WOULD YOU BE AVAILABLE TO BEGIN WORK IF HIRED?			
DAYS AND HOURS AVAILABLE: (PLEASE NOTE THAT YOUR AVAILABILITY DOES NOT GUARANTEE THAT, IF HIRED, YOU WILL BE SCHEDULED TO WORK DURING THOSE TIMES.)			
	SUNDAY	MONDAY	TUESDAY
AM			
PM			
	WEDNESDAY	THURSDAY	FRIDAY
	SATURDAY		

EDUCATION

HIGH SCHOOL/ GED	ADDRESS:
	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/> DEGREE: _____
COLLEGE:	ADDRESS:
FROM: TO:	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/> DEGREE: _____
OTHER:	ADDRESS:
FROM: TO:	DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/> DEGREE: _____
PLEASE LIST ANY ACADEMIC HONORS, SCHOLARSHIPS, OFFICES HELD, LICENSES, PROFESSIONAL CERTIFICATIONS, ETC. (DO NOT LIST ANY WHICH REFLECT YOUR RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITIES, SEXUAL ORIENTATION OR VETERAN STATUS.)	

MILITARY SERVICE

BRANCH:	FROM:	TO:
RANK AT DISCHARGE:	TYPE OF DISCHARGE:	
IF OTHER THAN HONORABLE, EXPLAIN:		

EMPLOYMENT HISTORY

(BEGIN WITH CURRENT OR MOST RECENT EMPLOYER. DO NOT EXCLUDE ANY EMPLOYMENT. INCLUDE ANY APPLICABLE TEMPORARY EMPLOYMENT, ATTACH ANOTHER SHEET IF NECESSARY. IN CERTAIN CASES, PREVIOUS SALARIES OR WAGES MAY BE USED TO DETERMINE COMPENSATION AT EVERGREEN REAL ESTATE SERVICES, LLC).

COMPANY:	PHONE: ()	
ADDRESS:	SUPERVISOR:	
JOB TITLE:	STARTING SALARY: \$	ENDING SALARY: \$
RESPONSIBILITIES:		
FROM:	TO:	REASON FOR LEAVING:
MAY WE CONTACT YOUR PREVIOUS SUPERVISOR FOR A REFERENCE?		YES <input type="checkbox"/> NO <input type="checkbox"/>
COMPANY:	PHONE: ()	
ADDRESS:	SUPERVISOR:	
JOB TITLE:	STARTING SALARY: \$	ENDING SALARY: \$
RESPONSIBILITIES:		
FROM:	TO:	REASON FOR LEAVING:
MAY WE CONTACT YOUR PREVIOUS SUPERVISOR FOR A REFERENCE?		YES <input type="checkbox"/> NO <input type="checkbox"/>
COMPANY:	PHONE: ()	
ADDRESS:	SUPERVISOR:	
JOB TITLE:	STARTING SALARY: \$	ENDING SALARY: \$
RESPONSIBILITIES:		
FROM:	TO:	REASON FOR LEAVING:
MAY WE CONTACT YOUR PREVIOUS SUPERVISOR FOR A REFERENCE?		YES <input type="checkbox"/> NO <input type="checkbox"/>
PLEASE PROVIDE ANY OTHER INFORMATION THAT YOU FEEL WILL HELP US IN CONSIDERING YOUR APPLICATION FOR EMPLOYMENT.		
<hr/>		
<hr/>		
<hr/>		

REFERENCES

PLEASE LIST THREE PERSONS,(WHO ARE NOT RELATED TO YOU OR PREVIOUS SUPERVISORS)
WHO CAN PROVIDE PROFESSIONAL REFERENCES.)

FULL NAME:		RELATIONSHIP:		YEARS KNOWN:	
COMPANY:		PHONE:	()	OCCUPATION:	
ADDRESS:					
FULL NAME:		RELATIONSHIP:		YEARS KNOWN:	
COMPANY:		PHONE:	()	OCCUPATION:	
ADDRESS:					
FULL NAME:		RELATIONSHIP:		YEARS KNOWN:	
COMPANY:		PHONE:	()	OCCUPATION:	
ADDRESS:					

APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

AFFIDAVIT, CONSENT AND RELEASE

PLEASE READ CAREFULLY BEFORE SIGNING:

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers, and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand that I may be required to successfully pass a drug screening examination. I hereby consent to a pre-and/or post-employment drug screen as a condition of employment, if required.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination, dependent on the position I am offered. I consent to the release of all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I also agree that any claim, controversy or dispute that may arise directly or indirectly in connection with interviewing or with my employment or termination of employment with Evergreen Real Estate Group L.L.C., and/or any associated or related disputes arising there from involving Evergreen Real Estate Group L.L.C., and/or any associate(s), director(s), officer(s), agent(s), or owner(s) of Evergreen Real Estate Group L.L.C., whether arising in contract, statute, tort, fraud, misrepresentation, discrimination, common law or any other legal theory, including, but not limited to: Disputes relating to the making, performance or interpretation of this Agreement; and claims or other disputes arising under Title VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; the Age Discrimination in Employment Act of 1967, as amended; 42 U.S.C. 1981, 1981a, 1983, 1985, or 1988; the Family and Medical Leave Act of 1993; the Americans with Disabilities Act of 1990, as amended; the Rehabilitation Act of 1973, as amended; the Fair Labor Standards Act of 1938, as amended; the Employee Retirement Income Security Act of 1974, as amended (“ERISA”); the Illinois Anti-Discrimination Law; or any other similar federal, state or local law or regulation, whenever brought, shall be resolved by arbitration. If, however, I would otherwise be legally required to exhaust administrative remedies to obtain legal relief, I can and must exhaust such administrative remedies prior to pursuing arbitration. The only legal claims between Evergreen Real Estate Group L.L.C. and I that are not included for arbitration within this Agreement are claims for workers’ compensation or unemployment benefits. By signing this Agreement, I voluntarily, knowingly and intelligently waive any right I may otherwise have to seek remedies in court or other forums, including the right to a jury trial. Evergreen Real Estate Group L.L.C. also hereby voluntarily, knowingly, and intelligently waives any right it might otherwise have to seek remedies against me in court or other forums, including the right to a jury trial. The Federal Arbitration Act, 9 U.S.C. 1.16 (“FAA”) shall govern the arbitrability of all claims, provided that they are enforceable under the FAA, as it may be amended from time to time. In the event the FAA does not govern, the Illinois Chapter 710 Uniform Arbitration Act shall apply. Additionally, the substantive law of Illinois, to the extent it is consistent with the terms stated in the Agreement for arbitration, shall apply to any common law claims. This Agreement for arbitration supersedes any prior arbitration agreement between Evergreen Real Estate Group L.L.C. and me to the extent they are consistent.

A single arbitrator engaged in the practice of law shall conduct the arbitration under the applicable rules and procedures of the American Arbitration Association (“AAA”), unless otherwise agreed to by the parties. Any dispute that relates directly or indirectly to my employment with Evergreen Real Estate Group L.L.C. or to the termination of my employment will be conducted under the AAA National Rules for the Resolution of Employment Disputes, effective June 1, 1997. The arbitrator shall be chosen from a state other than my state of residence and other than Illinois. Other than as set forth herein, the arbitrator shall have no authority to add to, detract from, change, amend, or modify existing law. The arbitrator shall have the authority to order such discovery as is necessary for a fair resolution of the dispute. The arbitrator may award punitive damages, as allowed by Title VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; the Age Discrimination in Employment Act of 1967, as amended; and the Americans with Disabilities Act of 1990 as amended, regardless of any limitations imposed by federal, state, or local laws regarding amounts that may be awarded

in arbitration proceedings. All arbitration proceedings, including without limitation, settlements under this Agreement, will be confidential. The prevailing party in any arbitration shall be entitled to receive reasonable attorneys' fees as provided by law. The arbitrator's decision and award shall be final and binding, as to all claims that were, or could have been, raised in the arbitration, and judgment upon the award rendered by the arbitrator may be entered to any court having jurisdiction thereof. If any party hereto files a judicial or administrative filing said action shall pay the other party's costs and expenses incurred in seeking such stay and/or compelling arbitration, including reasonable attorneys' fees not to exceed Two Thousand Five Hundred Dollars (\$2,500.00).

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE OWNER OF THE COMPANY HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE OWNER AND THE EMPLOYEE. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

I have read, understand, and by my signature consent to these statements.

Date

Signature of Applicant